



## Updated Arrival and Dismissal Procedures Effective August 16, 2021

Dear Grahamwood Families,

Thank you for your patience as we worked on getting our carlines back to “normal” (an 8:20A morning and 3:35P afternoon end time!). It takes a collective effort! We wanted to take the time to communicate the following changes and reminders to help ensure our lines continue running smoothly:

### **CHANGES**

- **Effective Monday 8/16, all Carpool/Sibling Car Riders, in any grade, will be dropped off AND picked up in the back parking lot.**
- **Pick-Up times for all grades have been adjusted as follows (please do not enter before your assigned time as it significantly slows the line!).**
  - 2:35: KK single car riders only (back drive)
  - 2:45: 1st and 2<sup>nd</sup> graders single car riders only (back drive)
  - 3:00: **All carpoolers** (back drive)
  - 3:00= 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade single car riders only (front drive)
- Cartags will be coming home. Please display these.

### **REMINDERS**

- **Arrival:** Begins at 8AM only (caregivers needing an earlier drop off time, must secure before care).
- **Students may not just be dropped off and left on our campus. Please wait in the carline for someone to “greet” your child.**
- Students arriving late will need to be walked by a parent/caregiver to the front door (all grades) to be signed in. Students may not approach staff/the building without a caregiver.
- YCARE drop off is in the back (door 5) between 6:30 A and 7:45A.
- AFTERMATH drop off is in the front (door 2). Aftercare parents should pull into the AFTERMATH drop off lane (closest to grass). Please avoid making two lines out front until 7:40 so that AFTERMATH parents can get in and out of the line.
- There is **no left turn** into or out of the front circle drive. Turning left or waiting to turn right to enter the left lane, significantly slows the line!
- **Arrival and Dismissal is BY CAR only. Parents who have permission to walk should wait in the designated waiting area only and not attempt to approach staff members or students.**
- **Caregivers may not exit their vehicle.**
- **There is no parking on Summer and walking across to pick-up students. Please enter the front line from Graham (Summer is an option but for safety we discourage it).**
- **There is no parking on Tutwiler and walking across. Waiting on Tutwiler is for the carline pick up only. Please enter the line from Tutwiler (Summer to Isabel and then Tutwiler). Please do not block residential driveways.**
- Students not picked up by 3:30 will be lined up under the front porch. Students not picked up by 3:40 will be sent to aftercare. A charge may incur.
- **Early dismissal ends at 2PM.**